



- Please check in and receive a security tag at the PT Preschool desk each day before your kiddos are dropped off at their class.
- Please make sure that all bags, bottles & cups have an ID tag on them—if you need a tag just ask for one at the check in desk
- If we need to get in touch with you at any point, we have a paging system in place. Help us keep your child happy during his or her time with us by waving bye-bye at the class door. Remember that we will let you know if your child becomes too upset to stay.
- Please make sure that all of your registration forms have updated information (especially phone numbers and allergies).
- Children with green or yellowish discharge from the eyes or nose will not be admitted. If your child feels hot and has a temperature of 100.4 or greater, they will not be admitted and/or will be sent home. If your child has been ill, he/she will not be admitted until they are fever free for 24 hours. We cannot administer medicine to your child.
- Sorry, we are not able to give refunds for childcare costs.
- For safety reasons, all children must report to the room they are assigned and each parent must show their matching security tag to pick up their child. Parents are not allowed in the classrooms. If you do need to speak with your child, we will bring your child to you in the hallway.
- You may drop off your child 15 minutes before the start of class and they must be picked up 15 minutes after the class has ended.
- If your child has a special need or any known allergies please let us know that on the registration form and remind their teacher.
- We provide cheerios or animal crackers if you child needs a snack.
- If you have any questions about PT Childcare or need assistance in any way, please contact Janna Graham, PT Childcare Coordinator, at [janna@prestontrail.org](mailto:janna@prestontrail.org).